

EMILY SCHMIDT

Newtown, PA 18940

Emilygraceschmidt1@gmail.com | www.linkedin.com/in/emilygraceschmidt

(267)-424-4179

EDUCATION

The University of Scranton, Kania School of Management
Bachelor of Science in Business Administration

Scranton, PA

Anticipated Graduation May 2029

- Overall GPA: -
- Dean's Scholarship given for academic achievement

Villa Joseph Marie High School

Holland, PA

Diploma

May 2025

- Overall GPA: 4.36

WORK EXPERIENCE

Mr. Big Stuff

Horsham, PA

Sales

Summer 2025

- Communicated product properties clearly with detail to answer customers' questions
- Worked effectively in a fast-paced environment
- Used persuasive communication to guide customers in their selections

Northampton Township Parks and Recreation

Northampton, PA

Camp Counselor

Summer 2025

- Built trusting relationships with campers and fellow counselors
- Adapted quickly to changes and various schedules
- Experienced time management by keeping the group on schedule and on time

VOLUNTEER EXPERIENCE

Legacy of Life

Bristol, PA

Worker

March 2025

- Assisted in packaging bags for mothers in need
- Set up bottles for future donation collections
- Worked in a group setting with people of a similar set of beliefs

LEADERSHIP EXPERIENCE

Villa Joseph Marie High School Soccer Team

Holland, PA

Captain

July 2024- November 2024

- Organized pre-season practices and team bonding activities
- Led by example on and off the field
- Resolved conflicts among teammates through strong communication and an open mindset
- AACA First Team All Star

Villa Joseph Marie Stage Crew

Holland, PA

Student Director

August 2023-May 2025

- Demonstrated leadership under pressure with various tasks and people over a short time frame
- Directed a group of 20 fellow students in various technologies and sets
- Provided detailed feedback and demonstrated when needed

ADDITIONAL INFORMATION

Activities: Soccer

Skills: Social media (Instagram), Microsoft Office (Excel, PowerPoint, Word), Behringer X 32 system
Ion XE 20-2K

Interests: Sports, Theater, Travel, Puzzles, Sign Language, Biking