
GIANNA ASHLEY

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Factoryville,

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EDUCATION

The University of Scranton, Kania School of Management
Bachelor of Science in Accounting
2029

Scranton, PA

Anticipated Graduation May

- Merit Scholarship given for academic achievement
- Relevant coursework: Career and Professional Development, Financial Accounting I, Microeconomics

Lackawanna Trail High School
PA Diploma

Factoryville,

June 2025

- Overall GPA: 4.00/4.00
- National Honors Society
- Academic Competitions: Envirothon
- Advanced Placement Courses: Literature, World History, Seminar

RELEVANT EXPERIENCE

Murphy Group CPAS

Clarks Summit, PA

Accounting Intern

November 2024-June 2025

- Reconciled bank statements
- Maintained and organized records and document filing systems
- Collaborated with senior accountants and staff on projects

WORK EXPERIENCE

Alter House

South Abington,

PA

Restaurant Team Member

June 2023-Present

- Greet and seat customers in an efficient and kindly manner
- Maintain organization and cleanliness throughout the dining areas
- Assist in setting and bussing tables to ensure an adequate dining environment

LEADERSHIP EXPERIENCE

Lackawanna Trail High School

Factoryville, PA

Class Secretary

September 2024-June 2025

- Participated in club meetings
- Supported teachers and class with tasks and special projects
- Assisted in coordinating school events and communication with administration

ADDITIONAL INFORMATION

Skills: Reconciliations (bank, ledger)
Filing and organizing financial statements
Microsoft Office (Excel)
Google Workspace

Interests: Lifting, Art, Cooking, Travel