Knoxville, PA 16928

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(814)-367-8902

EDUCATION

The University of Scranton, Kania School of Management

Scranton, PA, *Anticipated Graduation May* 2027

Bachelor of Science in Business Administration

Overall GPA: 3.7/4.0

- Deans Scholarship
- Business Honors program

Cowanesque Valley High School

Westfield, PA

June 2023

Diploma

Overall GPA: 4.00/4.00National Honor Society

PRACTICAL EXPERIENCE

TJX Companies

Pittston, PA

May 2025-August 2025

Distribution Operations Intern

- Improved efficiency by contributing to process enhancement
- Coordinated logistics by partnering with multiple departments
- Supported training and development of department staff during daily shift
- Gained experience in workforce management and unionized environments
- Completed Lean Six Sigma Yellow Belt training

Tops Friendly Markets Salesclerk

Corning, NY

May 2023-January 2025

• Use the digital price scanner to check customers out

- Communicate promotions and sales on products to the customer
- Assist maintenance with the overall upkeep of the store
- Create a clean and welcoming environment for customers
- Understand different payment methods used by customers
- Oversee the operation of the outdoor gas station component of the store

Elkland Community Pool

Elkland, PA

Head Lifeguard

May 2020-August 2020, May 2021-August 2021

- Oversaw safety for large groups of people
- Created a welcoming environment for patrons
- Used several chemicals to balance the chemicals in the pool
- Monitored weather conditions in the area in relation to safety
- Tasked with maintaining a count of inventory of merchandise

VOLUNTEER EXPERIENCE

Cowanesque Valley High School

Westfield, PA

August 2019-June 2023

Volunteer

Created dog homes for local shelter dogs

- Oversaw the planning of several school-wide events
- Packed bags for Goodies for Our Troops
- Helped on several volunteer trash pickup groups

ADDITIONAL INFORMATION

Certifications: American Red Cross CPR certified

Activities: Business Club

Skills: Microsoft Word, Excel, PowerPoint

Interests: Travel, History, Golf