

# MICHAEL CANGIARELLA

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Scranton, PA

(570) 350-7812

## EDUCATION

**The University of Scranton**, Kania School of Management

**Scranton, PA**

*Bachelor of Science in Accounting*

*Anticipated Graduation May 2029*

- Dexter Hanley Scholarship given for non-traditional students.

**Luzerne County Community College**

**Nanticoke, PA**

*Associate of Science in Accounting*

*May 2025*

- Cum Laude
- Overall GPA: 3.60/4.00
- Kappa Beta Delta Honor Society – top 20% of business students

## WORK EXPERIENCE

**Francis Smith and Sons, Inc.**

**Scott Twp, PA**

*Accounts Receivable Clerk*

*June 2024-Present*

- Prepare and issue customer invoices and statements with accuracy and consistency.
- Monitor accounts for overdue balances and conduct follow-ups to ensure prompt payment.
- Post payments, credits, and adjustments while maintaining detailed account records.

**ID Logistics US, LLC (Kane Warehousing, Inc.)**

**Scranton, PA**

*Accounts Payable Clerk*

*June 2023-May 2024*

- Processed and verified vendor invoices, ensuring timely and accurate payments.
- Reconciled statements and resolved discrepancies with vendors and internal departments.
- Maintained organized financial records and supported month-end closing procedures.

*Warehouse Worker*

*March 2021 – June 2023*

- Received, sorted, and stored inventory in accordance with company standards.
- Picked and packed orders efficiently to meet daily shipping deadlines.
- Operated forklifts safely while maintaining clean, organized work areas.

**The North Face**

**Tannersville, PA**

*Team Associate*

*November 2018 – February 2019*

- Assisted customers with purchases, returns, and product inquiries to enhance satisfaction.
- Maintained accurate inventory records while receiving in boxes of merchandise.
- Restocked shelves and organized displays to support store presentation and sales goals.

**FedEx Supply Chain**

**Tobyhanna, PA**

*Warehouse Worker*

*October 2017 – March 2021*

- Received, sorted, and stored inventory in accordance with company standards.
- Picked and packed orders efficiently to meet daily shipping deadlines.
- Operated forklifts and pallet jacks safely while maintaining clean, organized work areas.

**Kentucky Fried Chicken**

**Mount Pocono, PA**

*Crew Chief/Manager*

*May 2014 – October 2017*

- Supervised and trained team members to maintain quality, service, and cleanliness standards.
- Managed shift operations, cash handling, and inventory control.
- Resolved customer concerns promptly to ensure satisfaction and repeat business.

## CAMPUS INVOLVEMENT

**Business Club, Member**

*Fall 2025-Present*

## OTHER INFORMATION

**Skills:** Microsoft Office (Access, Excel, PowerPoint, Word), SAP, Cost Accounting, Forklift Certified, CPR/First Aid Certified

**Interests:** NFL, NBA, Music, Law, History

**Certifications:** Forklift, First-Aid/CPR/AED