

MATTHEW CLARK

Phoenixville, Pennsylvania 19460

Mdc315@outlook.com |

(484) 500-1615

EDUCATION

The University of Scranton, Kania School of Management
Bachelor of Science in Management

Scranton, PA

Anticipated Graduation May 2027

- Overall GPA: 3.64/4.00
- ROTC Scholarship awarded for academic and extracurricular achievement

Spring-Ford Area High School

Diploma

Royersford, PA

June 2023

- Overall GPA: 3.90/4.00

WORK EXPERIENCE

Shannondell Retirement Services

Lead Server

Audubon, PA

July 2021-Present

- Directed a team of servers in conducting sit-down style service for residents
- Worked with both front-of-house and back-of-house staff as well as working directly with staff who did not speak English
- Worked closely with customers who were elderly with sensitivity to the different cultural attitudes held by elderly residents

LEADERSHIP EXPERIENCE

Scouts BSA

Eagle Scout

Royersford, PA

February 2023-Present

- Demonstrated leadership and organizational skills through successful completion of the rigorous Eagle Scout program
- Participated in or led a number of service projects to include the culminating Eagle Scout Project involving over 100 man hours and sophisticated schedule management and planning over a period of five months
- Served as the senior scout within the troop during this period managing the events and personal careers of over 20 scouts between 11 and 17

ADDITIONAL INFORMATION

Activities:

Violin, Club Crew, ROTC

Skills:

Leadership, Perseverance, Time Management

Interests:

Exercise, History, Hiking