

OLIVIA FITZGERALD

oliviasfitz82001@gmail.com | www.linkedin.com/in/oliviagfitzgerald

Scranton, PA 18510

(201) 995-4506

EDUCATION

The University of Scranton, Kania School of Management
Bachelor of Science in Marketing

- Overall GPA: 3.60/4.00
- Loyola Scholarship given for academic achievement

Scranton, PA
Anticipated Graduation May 2029

Ridgewood High School

Diploma

- Overall GPA: 3.60/4.00

Ridgewood, NJ

June 2025

RELEVANT EXPERIENCE

Delicate Fitz

Small Business Owner

- Designed and handcrafted original jewelry pieces, maintaining high quality
- Built and managed a small business built on creativity, care, and customer satisfaction
- Cultivated a positive brand experience through personalized service and engaged content

Ridgewood, NJ
August 2020-August 2025

WORK EXPERIENCE

Paramus Municipal Pool

Lifeguard

- Monitor swimming areas and respond to emergencies with CPR and first aid
- Enforce safety rules and maintain a clean, issue-free pool area

Paramus, NJ
Summer 2023-Present

Private Family

Babysitter

- Take full responsibility for children's safety and well-being during the parents' absence
- Effectively organize and lead structured activities for creativity and social skills.
- Communicate with parents and manage routines effectively

Ridgewood, NJ
May 2018- Present

PJ Finnegan's

Busser

- Coordinated with staff to ensure smooth order flow and happy customers
- Maintained clean and organized dining areas to provide customer satisfaction

Westwood, NJ
April 2024-August 2025

VOLUNTEER EXPERIENCE

Allstars Baseball/ Softball / Basketball

Sports Instructor

- Led adapted baseball, basketball, and softball for children with special needs
- Built confidence through teamwork in an environment that is inclusive

Ridgewood, NJ
June 2019- Present

LEADERSHIP EXPERIENCE

Ridgewood High School Cross Country Team

Captain

- Led team practices and motivated teammates to achieve personal & team goals
- Communicated between coaches and athletes for the best performance

Ridgewood, NJ
September 2024-October 2024

Letters for Rose – Ridgewood High School Chapter

President

- Led a club dedicated to writing letters to elderly individuals without family to offer support & compassion
- Helped reduce loneliness and strengthen community relations

Ridgewood, NJ
September 2023-June 2025

American Red Cross at Ridgewood High School

Co-President

- Coordinated student volunteer opportunities and partnered with the Red Cross for local events

Ridgewood, NJ
September 2023-June 2025

ADDITIONAL INFORMATION

Skills: Social Media (Facebook, Twitter, Instagram)

Interests: Long-distance running, skiing, going to the beach