

Victoria Murray

Victoria_murray25@icloud.com | LinkedIn url: V-Murray

Milltown, NJ 08850

(908) 331-9950

EDUCATION

The University of Scranton, Kania School of Management

Bachelor of Science in Business Administration

Scranton, PA

Anticipated Graduation: December 2026

Middlesex College

Associate in Hospitality Management

Edison, NJ

December 2022

PRACTICAL EXPERIENCE

Backyard Ale House

Bartender/ Waitress

Scranton, PA

October 2024 - Present

- Deliver excellent customer service, ensuring a positive guest experience
- Efficiently manage orders, serve beverages, and handle transactions accurately
- Maintain a clean and organized workspace, adhering to health and safety standards
- Collaborate with staff to ensure seamless service during busy shifts

B2 Bistro + Bar

Banquet Server

North Brunswick, NJ

September 2022 - Present

- Provide attentive customer service, creating memorable experiences for guests at private events
- Work collaboratively with event staff, chefs, and fellow servers to coordinate event details, ensuring efficient service and cohesive event experience
- Maintain a keen eye for detail in table settings, décor arrangement, and service, upholding the restaurant's high standards of presentation

The Coffee Bar

Barista

Milltown, Avenel, NJ

February 2020 - December 2022

- Ensured customer delight by efficiently managing diverse food and beverage orders during solo shifts
- Maintained top-tier facility standards, for unexpected health inspections, reflecting high personal responsibility and dedication

Urban Air

Staff Member

Milltown, NJ

September 2017 - May 2021

- Efficiently handled various responsibilities, including Check-in, Party Hosting, Court monitoring, and Concessions operation, contributing to an enjoyable visitor experience
- Received an honorable mention award for exceptional attentiveness and dedication as Court Monitor, enhancing safety and enjoyment for all

VOLUNTEER EXPERIENCE

Big Brothers Big Sisters

Mentor

Milltown, NJ

September-June 2016-2019

- Dedicated time to engage in diverse activities, fostering trust and care in our relationship
- Facilitated arts and crafts, Enhancing creativity and self-expression
- Offered empathetic guidance and active listening to help mentees navigate challenges and emotions

ADDITIONAL INFORMATION

Award: Big Brothers Big Sisters of the Year Award 2019

Skills: Social Media (Facebook, Twitter, Instagram, TikTok); Microsoft Word, Excel, PowerPoint, Problem-solving, Creativity, Time management, Attention to detail

School Clubs: Astronomy, Beading Hope, Society for Sustainability & Conservation, Kania Women in Business

Interests: Travel